



## KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

December 17, 2019

David and Kari Stancil  
20 Eagle Crest Court  
Cle Elum, WA 98922

### **RE: Stancil Parcel Combination (CB-19-00014)**

To all concerned,

Kittitas County Community Development Services (CDS) received your parcel combination permit application on September 17, 2019. The application was determined to be incomplete on October 3, 2019 and notice was given that additional actions were required prior to further processing of the application. On December 13, 2019 planning staff received notification that the required additional actions have been completed. This application has been determined to be **complete** as of December 17, 2019. Please be advised: Once these tax parcels have been combined, any future land subdivision will be required to meet current county regulations at the time of application.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to appropriate governmental agencies for comment within 14 days. Agencies have 15 days to comment unless additional information is required.
2. The comments from all agencies will be considered in the decision making process.
3. A decision will be rendered which may include conditions; this decision may be appealed pursuant to KCC 15A.07.
4. If the decision rendered is conditional approval, all conditions must be completed prior to final approval.
5. Taxes will need to be paid in full for the entire year for all parcels involved prior to final approval.
6. Final approval and associated documentation will be submitted to the Kittitas County Assessor's office for perfection (the change of the map) by Community Development Services. The Assessor's office may have additional requirements if the appropriate transfer documentation and deeds have not been completed and recorded as required.

Once CDS has received the above items, processing can continue. If you have any questions regarding this matter, I can be reached at (509) 962-7539, or by e-mail at [kelly.bacon.cd@co.kittitas.wa.us](mailto:kelly.bacon.cd@co.kittitas.wa.us).

Sincerely,

Kelly Bacon  
Planner I  
Kittitas County Community Development Services

CC: Lindsey Ozbolt, Planning Official

Via Email